

25 Ways to Use Your WorkLife Concierge

Go ahead, indulge in convenience!

WorkLife Concierge is an all-purpose, virtual assistant offering the personal attention and first-class service you typically only receive at a five-star resort. Your time is valuable, and WorkLife Concierge can help you make the most of it by managing every day and special occasion tasks for you and your family.

Call VITAL WorkLife anytime at **888.316.6616** to:

1 Score points by planning a glamorous surprise date night and scheduling a babysitter

2 Book fun things to do during your next trip

- 3** Find a pet sitter to walk your energetic dog
- 4** Buy tickets to your alma mater's next game
- 5** Find a vintage baseball card to round out your collection
- 6** Purchase holiday gifts for your staff — and have them wrapped and sent
- 7** Have a florist send an "I miss you!" bouquet to sister who lives across the country
- 8** Book airline, hotel and rental car reservations for your upcoming trip
- 9** Find a top-rated sushi restaurant in San Francisco — and get a reservation
- 10** Arrange regular medication reminders for your elderly mother
- 11** Arrange tree-trimming and spring yard cleaning services
- 12** Plan a family reunion

13 Schedule your overdue dentist appointment

- 14** Get tickets to the Broadway show, "Hamilton" for you and your daughter
- 15** Find a replacement for your leaky 15-year-old dishwasher and clean up the mess
- 16** Schedule a liaison for home vendors (plumber, electrician, carpet cleaner, cable, etc.)
- 17** Plan an adventure vacation to Costa Rica for your family
- 18** Research local golf pros and schedule summer lessons
- 19** Find a lawn or snow removal service

20 Schedule house cleaning services

21 Arrange to have your car detailed and the oil changed while you're at work

22 Order gifts for your spouse's birthday week

23 Schedule a reminder for when you have to leave for your son's basketball games — all season

24 Have your prescriptions and dry cleaning dropped off and picked up

25 Purchase movie tickets

See anything you'd like to delegate?

These are just some of the services your WorkLife Concierge can do for you. You can access your WorkLife Concierge in many ways, including:

Phone:

Call **888.316.6616** to speak with a dedicated WorkLife Concierge representative directly.

Online:

Visit **VITALWorkLifeConcierge.com** to browse our comprehensive menu of services, send a message or live chat with a WorkLife Concierge representative. *Google Chrome is recommended for the best user experience.*

Email:

Service@VITALWorkLifeConcierge.com

Fax:

888.993.0600

VITAL WorkLife App:

Connect directly to the WorkLife Concierge site to make requests.

Access Code: vitalworklife